

**CHILD OUTING PERMISSION FORM**

This form is to provide permission to Family & Friends to attend off-site outings around the community – supervision will be provided at all times.

Parent/carers are required to answer the following:

|  |  |
|--|--|
| I consent to my child participating in mini off site outings around the community and other surrounding communities. |  |
| Yes / No   |  |
| NAME OF CHILD  |  |
| SIGNATURE (PARENT / GUARDIAN)  |  |
| NAME (PARENT / GUARDIAN)   |  |
| SIGNED BY NURSERY MANAGER  |  |

**NOTE**

Before any party leaves for the outings the staff ensure that all the children and staff participating on the outing are signed out in the appropriate register.

Miss Joanne (manager) will personally perform a risk assessment before the nursery proceed on an outing.

An outings folder is kept in the office on a shelf and within this folder we store all information regarding all types of outings such as;

- Details of all outings attended
- Details of what to take on an outing
- Details of children’s consent forms

Other information such as children’s personal details is kept in each child’s individual folder which is located in a locked filling cabinet.

**\*\*All children must wear the uniform provided for outings. If your child does not attend in uniform, they will not take part in the daily outing\*\***